



TOWN OF WEST POINT

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N2114 Rausch

Lodi, WI 53555-9364

PLAT AND CSM REVIEW AND APPROVAL

Property Owners(s): _____

Mailing Address: _____

Phone # Days: _____ Evenings: _____

Fire Number or Address of Subject Property: _____

Predevelopment Agreement Signed: _____

Description of Property

Lot #: _____ Block #: _____ Subdivision: _____

Tax Parcel: _____ Acreage: _____

Highway: State _____ County: _____ Town: _____

Existing Zoning: _____

Proposed Zoning: _____

Flood Plain Status: _____

Shore land Status: _____

Sewage System: _____

Intended Structure Use: _____

A preliminary plat and letter of application must be submitted with this form. The sub divider shall submit 20 copies of the Preliminary Plat/CSM, prepared in accordance with the Ordinance. The sub divider shall file copies of the plat at least 25 days prior to the meeting of the Planning Commission. The Town Clerk shall submit copies of the Preliminary Plat to the Plan Commission, the Town Engineer and Town Attorney for review. The Town Engineer and Town Attorney shall promptly submit to the Plan Commission a written report of their recommendations and reactions regarding the proposed plat.

The subdivider shall also file the following materials with the Preliminary Plat and CSM

Date

1. Preliminary Layout of Public Improvements	Received _____
2. Preliminary Street Plans and Profiles	Received _____
3. Soil Tests	Received _____
4. Draft Restrictive Covenants	Received _____
5. Draft of Legal Instrument and Rules of Property Owners Association	Received _____
6. Use Statement	Received _____
7. Zoning Change Request	Received _____
8. Area Plan	Received _____
9. Preliminary Erosion Control & Storm Water Management Plan	Received _____
10. Title Insurance Commitment	Received _____
11. Environmental Assessment	Received _____
12. Draft Development Agreement	Received _____

Submittal is complete when all items above have been submitted.

The subdivider shall file the same materials as listed above with a CSM:

- The Subdivider shall record the CSM with the Columbia County Register of Deeds within six (6) months of its approval by the Town Board and any other approving agencies.

Town Clerk/Developer Referral to Other Agencies (Section 4 (b)(3)): (Date of referral, by and to whom)

Preliminary Plat/CSM Review Fee: \$250.00 plus \$20.00 for each lot or authorized dwelling unit within the Preliminary Plat.

Final Plat Review Fee: \$250.00 plus \$10.00 for each lot or authorized dwelling unit.

Date Preliminary Plat/CSM Review Fee is Paid: _____

Date Final Plat Review Fee is Paid: _____

Escrow Fee:

CSM \$300.00 _____

Plat is \$1,000.00 for each 5 lots up to a maximum at \$5,000.00) _____

Date Application Completed and Filed: _____

Filing Date Confirmed in Writing to Developer: _____

Town Clerk

Last Date to Approve/Reject Preliminary Plat (90 days from filing date – unless extended):

Date of Plan Commission Public Hearing: _____

Date of Final Plat Application: _____

Date of Submission to Town Staff and Agencies (same as preliminary plat): _____

Last Day to Approve/Reject Final Plat (60 days from filing date): _____

For further information regarding filing procedures see Town of West Point Ordinance 4-14-05,
Land Division and Subdivision Regulations.