

TOWN OF WEST POINT
PLANNING COMMISSION MEETING

The Town of West Point Planning Commission Meeting was held on Thursday, February 27th, 1992 at the Town Hall. The members present were: Jerry Keller, John Benish, John Sweeney, Roger Ballweg, and Alan Boehmer. The members absent were: Fred Madison, and Joyce Sinkule. David Quam of Mayo Corp. and Sarah Boehmer - Secretary were present.

The meeting was posted in three places.

John Benish called the meeting to order at 7:25 p.m. The minutes from the previous meeting were read. A motion was made by Jerry Keller to approve the minutes, 2nd by Alan Boehmer - motion carried.

The planning commission began examination and discussion of the subdivision ordinance's first 16 pages.

Numerous areas in need of clarification were brought to the table. They were as follows:

Page 5 - wetlands - discussed corp of engineers and DNR regulation of wetlands

Page 5 - Section 3 - general provisions - lot descriptions will be clarified

Page 6 - Land suitability discussed

Page 6 - building permits - restate, as town doesn't issue building permits

Page 7 - Discussed existing flora - develop language addressing subdivider submission of a landscaping plan

Page 2 - final plat approval discussed and add a step - submission to County Zoning Committee

Page 4 (bb) - subdivision - language may change as Columbia County is more restrictive and towns cannot be less restrictive.

Page 3 (t) - discussion of definition of out lot. County definition of municipality doesn't include town - check areas in proposal that towns may want to be the "governing body" in the situation

Page 6 (e) - add language addressing land use plan

A motion was made by Alan Boehmer to place a moratorium on subdivision review for 120 days or until the subdivision ordinance is adopted, whichever occurs first. This was seconded by John Sweeney and passed by all present.

Page 11 - either delete 4A or change wording so town requests all plats to be submitted to the county and they will submit to the appropriate (areas noted) or a statement be made addressing this as County responsibility/regulator. Question as to making developer responsible for submission of plats to all areas rather than town clerk.

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Page 12 (5) - board review - public hearing - discussed appropriate notification of land owners. Notification of landowners within 600ft. of contiguous land owned by the developer will be required.

Page 13 (2) under (c) final plat - Clarify what will be county and what will be Town Clerk responsibilities. Copy to telephone Co. and other utilities will be the responsibility of the developer. John Benish will check with the attorney for need of abstract title or title insurance - commitment. (Is this needed in the ordinance)

Copies of plats will be available for public viewing at the public hearings.

Page 14 (top of page) discussed - no changes made.

Page 13 (c) (1) - how many copies do we want? Six (6) was proposed/# should be uniform throughout. Statement - developer must still submit required # of copies to county.

Page 14 (4) Is this town or county responsibility?
(5) Check this for appropriateness to town vs. county

Page 15 (d)(2) - 60 ft. from contiguous land owned by developer. (e)(2) - Six (6) copies - divider remains responsible for submission of required copies to county.

For next meeting members will review sections 5 & 6 - Commission plans to review all areas changed and all new information gathered by John Benish as a result of this meeting and section 5 will be discussed and possibly 6 if time allows.

Motion wa made to adjourn by Jerry Keller and 2nd by John Sweeney.

Next meeting Thursday - March 12, 1992.

Sarah Boehmer
Secretary