

TOWN OF WEST POINT

PLANNING COMMISSION MEETING MAY 25, 2000

Pursuant to Wisconsin State Statute 19.84, the meeting of the Town of West Point Planning Commission was convened at the Town Hall on May 25, 2000, at 8:14 PM. The meeting was posted in three places. The meeting was called to order by Fred Madison. Planning Commission members present were Gordon Carncross, Cliff Lawton, Fred Madison, Doug Richmond and Joyce Sinkule. Also present was Town Board Member, Alan Treinen and Engineer, Joe Constanza.

Agenda Item 2: Public Hearing for David Mitchell: Mr. Mitchell explained that he is requesting a variance in order to build a garage on the area where a parking pad already exists. No public comments were submitted.

The public hearing ended at 8:25 p.m.

Agenda Item 3: Approve Minutes: Joyce Sinkule made a motion to approve the minutes of May 11, 2000, seconded by Gordon Carncross. Motion carried 5-0.

Agenda Item #4: Old Business: No old business presented.

Agenda Item #5: Correspondence: The letter from Attorney Jeff Clark and attachments regarding variances was discussed.

Agenda Item #6: David Mitchell - Variance for Garage (Pleasant View Park Rd): Discussion centered on the driveway into the garage and whether it was safe. Questions were raised as to whether the construction of a raised driveway would constitute a structure or not. After further discussion, Mr. Mitchell was instructed to come back with final plans and a determination on whether the raised driveway would constitute a structure and would meet Department of Transportation regulations. Mr. Mitchell was also instructed to discuss the request with Mr. Stapleton from the County.

Agenda Item #7: Richard Chandler - Variance for Screened in Porch (Trails End): In reviewing the information received from Attorney Jeff Clark it was noted that only 200 square feet would be allowed within the 75 feet set back from the water. Mr. Chandler already has that amount of structure with the house. Joyce Sinkule made a motion to deny, seconded by Cliff Lawton. Motion carried 5-0.

Agenda Item #8: Paula Noel and Greg Helmbrecht - CSM: Engineer, Joe Constanza discussed the points outlined in his letter dated May 23, 2000. A development agreement must be drafted and approved by Attorney Clark. Additionally language must be included regarding the construction and maintenance of the detention ponds. Building envelopes must also be noted on the CSM. Ms. Noel and Mr. Helmbrecht will bring completed CSM to the June 8 meeting.

Planning Commission
Page 2
May 25, 2000

Agenda Item #9: Larry Lenerz - Sanitary District: Mr. Lenerz explained his situation. He is stuck between the Department of Natural Resources and the Department of Commerce. The original plans were approved, but they are now declining to issue a permit for an additional drain field as noted on the original plans. Mr. Lenerz was instructed to get in writing the reason for the denial and what will be required in order to proceed.

Agenda Item #10: Utility District: Engineer, Joe Constanza, indicated there were no signs of failed systems or areas that indicate systems are having problems. The Planning Commission will wait for guidance from the Town Board as to how they should proceed.

Agenda Item #11: Smart Growth Information Copies of information from the April 18, 2000 meeting was handed out to all members.

Agenda Item #12: Next Meeting Agenda (June 8, 2000): Noel and Helmbrecht, Larry Lenerz, Utility District and Smart Growth.

Agenda Item #13: Adjourn Meeting. Motion to adjourn by Doug Richmond, seconded by Joyce Sinkule. Motion approved 5-0 at 10:10 p.m.

Respectfully submitted,

Sharon Richmond
Sharon Richmond
Deputy Clerk