

TOWN OF WEST POINT

Pursuant to Wisconsin State Statute 19.84, the Town Board of the Town of West Point held their regular monthly meeting on Thursday, April 14, 2011 at the West Point Town Hall. The meeting was published in the Lodi Enterprise, the Sauk Prairie Star, posted in the three designated places in the town and on the town's web site.

An educational meeting was held by Linda Gardiner from Gardiner Appraisal on the 2011 computer-updated revaluation that Town Board has requested that be done this year. Resident's questions were answered.

The Town Board meeting was called to order by Dean Schwarz-Town Chairman at 6:50 p.m. The town board members present were: Dean Schwarz-Town Chairman, John Miller-1st Supervisor, Gordon Carncross-2nd Supervisor, Bill Niemi-3rd Supervisor and Matt Zeman-4th Supervisor. Also present were Edith K. Eberle-Town Clerk and Lonna Zeman-Town Treasurer.

The Pledge of Allegiance was said.

A motion was made by Matt Zeman to allow the Town Chairman to move the agenda items 18, 20 and 21 when the Town Attorney arrives; 2nd by Bill Niemi – motion carried unanimously.

Citizen Input: None.

Copies of the March 10th 2011 meeting were emailed to each town board member prior to the meeting for their review. A motion was made by – Gordon Carncross to approve the March 10th 2011 minutes, 2nd by John Miller – motion carried unanimously.

Treasurer Lonna Zeman had prepared the following report: General Fund as of March 31, 2011 - \$229,223.48; Park Fund \$3,257.40 (\$89.78 in separate account in Quick Books and \$3,167.62 is in a six month CD Park Fund at the Bank of Prairie du Sac); Historical Society is \$2,201.69; and CD Savannah Tree is \$2,097.99. The Town Treasurer and Town Clerk balanced the bank accounts for the month of March.

The bills were reviewed by each town board member prior to the town board meeting. A copy of the bills, deposits and budget for 2011 were given to each town board member for their information. A motion was made by Bill Niemi to pay all the bills that were presented, 2nd by John Miller - motion carried unanimously.

Correspondence – Postcard form Friends of Prairie du Sac Library of meeting Thursday, May 12 at 6:00 p.m.; Letter from Wisconsin Department of Transportation on State Statute requirement deadline for local government officials to submit pavement ratings; Letter from Fred Clark 42nd Assembly District of the activities in the legislature regarding Wisconsin 2011-2013 biennial state budget; Email from Chuck Bongard regarding Trails End; Email from Dee Van Rens on sand on Fjords Road and public access needs cleanup; Letter from Friends of Scenic Lodi Valley on concern of potential discharge of groundwater from Crystal Lake to the Lodi Marsh; Letter from Wisconsin Department of Commerce conditional approval of plan for Slack Inc; Volunteer Application for Lodi Mother's Day Run; Email from Rep. Keith Ripp on Recycling Mandate and Working Lands Initiative; Email on Lodi School Revenue Limits is \$15,484,338 (down \$901,205,000); Notice of the Appointment Committee meeting at MATC on April 18, 2011; Email for the Town of West Point Shared Revenue will be cut 50% to \$13,019 and Transportation Aids will be cut \$2,598 for 2012; Town of West Point population is 1,955; 2010 Housing Survey for the Town of West Point lost 3 single family and added 6 single family; and 2010 Highlights pamphlet.

An application for a change of agent for Crystal Lake RV Resort, LLC, from Bud Styer to Philip J. Loeffler was presented to the town board for their consideration. A motion was made by Matt Zeman to appoint Philip J. Loeffler as agent for Crystal Lake RV Resort, LLC, 2nd by Bill Niemi – motion carried unanimously.

Chairman Dean Schwarz is recommending Nathan Sawyer and Byron Olson to the Plan Commission for a 3 year terms ending April 30, 2014. A motion was made by John Miller to appoint Nathan Sawyer and Byron Olson to the Plan Commission for 3 year terms ending April 30, 2014, 2nd by Bill Niemi – motion carried unanimously. Chairman Dean Schwarz introduced Byron Olson to the Town Board and residents that were present.

Resolution #4-2011 PC was read by Chairman Dean Schwarz for Ron Schoepp for his six years of service on the Town of West Point Plan

Commission. A motion was made by Gordon Carncross to approve Resolution #4-2011 PC for Ron Schoepp, 2nd by Bill Niemi - motion carried unanimously. Resolution attached to the minutes.

Chairman Dean Schwarz is recommending John Miller be reappointed to the Sauk EMS for a two year term. A motion was made by Matt Zeman to approve the appointment of John Miller to the Sauk EMS for two year term (April 30, 2013), 2nd Bill Niemi - motion carried unanimously.

Chairman Dean Schwarz is recommending Bill Niemi and Sean O'Connor be reappointed to the Sauk Fire Commission for a two year term. A motion was made by Gordon Carncross to approve the appointments of Bill Niemi and Sean O'Connor to the Sauk Fire Commission for two year term (April 30, 2013), 2nd by John Miller - motion carried unanimously.

Chairman Dean Schwarz is recommending Alan Treinen be reappointed to the Lodi EMS for a two year term. A motion was made by Dean Schwarz to approve the appointment of Alan Treinen to the Lodi EMS for a two year term (April 30, 2013), 2nd by John Miller - motion carried unanimously.

Chairman Dean Schwarz is recommending Mary Ann Johnson, Teri Hancock and Sharon Richmond to the West Point Historical Commission for a three year term. A motion was made by Bill Niemi to approve the appointments of Mary Ann Johnson, Teri Hancock, and Sharon Richmond to the West Point Historical Commission for a three year term (April 30, 2014), 2nd by John Miller - motion carried unanimously.

Resolution #4-2011 HC was read by Chairman Dean Schwarz for Lousie Enge for her six years of service on the Town of West Point Historical Commission. A motion was made by Gordon Carncross to approve Resolution #4-2011 HC for Louise Enge, 2nd by Matt Zeman - motion carried unanimously. Resolution attached to the minutes.

Resolution #4-14-2011 FC was read by Chairman Dean Schwarz for Tom Eberle for his twelve years of service on the Lodi Area Fire Commission. A motion was made by Matt Zeman to approve Resolution #4-14-2011 FC for Tom Eberle, 2nd by Bill Niemi - motion carried unanimously. Resolution attached to the minutes.

Chairman Dean Schwarz stated that he had met with Jim Cross from Columbia County Highway and there will be No Parking signs put up on Slack Road and Hillcrest Drive. Chairman Dean Schwarz also stated that there needs to be more gravel put in the Ice Age parking lot.

Town Attorney Jeff Clark had presented each Town Board member with background information on the section of road lying between Smith Park Road and the Crossland Plat traversing over land owned by Eugene M. Roark and Jean O. Roark Revocable Living Trust, Nancy C. Roark Revocable Living Trust, and William N. Roark. The Roark's have provided two draft documents as follows:

1. Perpetual Road Right-of-Way Easement Agreement
2. Memorandum of Understanding

The discussion followed:

- Perpetual Road Right of Way Easement Agreement
- Town is agreeing to accept a 50 feet perpetual easement
- In the Memorandum they are asking the Town of voluntarily agree to limit its right with respect to management and control of the right-of-way for five years
- In the Memorandum the Town is asked to give written notice at least sixty (60) days before the Town or any utility commences road of utility changes or improvements, or cuts trees with a diameter of six inches or more within the right-of-way.

Attorney Jeff Clark is recommending to the Town to accept the proposed perpetual right-of-way easement from the Roark's with respect to the road segments in question, only to do so if the grant of easement is unrestricted except for width. Memorandum will not be brought up in the future – but will keep the lines of communication open. A motion was made by Gordon Carncross to accept Trails End road easement of 50 feet and two have the Roark's attorney and the Town's attorney work together on revising the documents and as the Town has a legal description the Memorandum of Understanding the Roark's can come back to the Town Board but at the present time not action will be taken, 2nd by Bill Niemi - motion carried unanimously.

Columbia County Planning and Zoning is currently working on revising their zoning maps for their Comprehensive Plan. Chairman Dean Schwarz and Plan Commission Chairman Kevin Kessler have been reviewing/working with Randy Thompson from Columbia County Planning and Zoning on the current and proposed maps. Chairman Dean Schwarz stated that 14 letters have been sent to landowners asking them if they would like to change their zoning. The Plan Commission will hold a public hearing on Thursday, April 21, 2011 at 7:30 p.m. after which they will make a recommendation to the Town Board. The Town Board will hold a special Town Board meeting immediately following the Plan Commission meeting to make a recommendation to Columbia County Planning and Zoning.

Fish, Crystal and Mud Lake District/Pumping was brought up to the Town Board for discussion. There were approximately 50 people present. There was discussion of putting in two culverts on Schoepp Road to let the water through on the Neal Schoepp property. Chairman Dean Schwarz stated that Schoepp Road is in danger of breaking up. There was more discussion with residents asking for something to be done to help them. The Town Attorney Jeff Clark needs to draw up an agreement for Neil Schoepp allowing a culvert and ditching to be done. The question was asked about dredging Crystal Lake – it was stated that there may be more springs if the lake is dredged. Chairman Dean Schwarz is to call Andy Morton from DNR and to see what can be done. There is Commerce money available for Schoepp's Resort for a permanent fix to the water problem.

Surface Stormwater at Lots 8 and 9 entrances on Selwood Road within the Town's right-of-way was brought up to the Town Board. Scott Anderson from General Engineering and Darlene Pelzer owners of lot 8 and Jamie Johnson owner of lot 9 were present. Also present was John C. McKenna staff engineer from Municipal Engineering and Inspection Service. John C. McKenna had written a letter to the Town Board for their information. John C. McKenna solution is that prior to issuing a building permit for Lot 9 grading a drainage swale along the common lot line with Lot 8 to discharge towards the north. Each property owner presented their problems and concerns with the water runoff. Attorney Jeff Clark stated that the Town should not get involved as it is a private matter between two property owners.

Attorney Jeff Clark had prepared copies of an Ordinance Repealing and Recreating Chapter 8 and Amending Chapter 4 of the Town of West

Point Code of Ordinances for each of the Town Board members for their review. Chapter 8 is now retitled to “Building Code” rather than Uniform Dwelling Code. Chapter 8 includes Chapter 16 of the Wisconsin Administrative Code related to electric standards. Chapter 4 is amended to correct the paragraph reference for purposes of the Schedule of Deposits. There is no change to the amount of deposits for violations are proposed. A motion was made by Bill Niemi to adopt Ordinance #4-14-11 Repealing and Recreating Chapter 8 and Amending Chapter 4 of the Town of West Point Code of Ordinances, 2nd by John Miller - motion carried unanimously.

It was reported that there are Fire Numbers especially along State Highway 60 that are fading and unable to be read. The cost of replacing fire numbers are:

1. 1 – 10 at a cost of \$26.90
2. 11 – 25 at a cost of \$23.10
3. 26 – 99 at a cost of \$20.97

A motion was made John Miller to postpone action on fading Fire Numbers, 2nd by Matt Zeman - motion carried unanimously.

Possible changing May meeting because the 4th Supervisor and Town Treasurer son is getting married on May 14th in Tennessee. A motion was made by Dean Schwarz to change the May meeting from 12th to 10th, 2nd Bill Niemi - motion carried unanimously.

Town Engineer Chuck Bongard presented copies of proposed 2011 Road Maintenance Program for each of the Town Board members as follows:

MAINTENANCE

Crack Filling	Town Hall Parking Lot	\$ 250
	Lake Road	\$ 700
	Klamer Drive	\$4000
	West Harmon Road	\$2000
	O’Connor Road (North Segment)	\$2500
	Gannon Road (North End)	\$1000
	Gluth Road	
	(Shared with Town of Lodi)	\$1500*
	Chrisler Road (South Segment)	\$4550
	Woodland Hill Development	\$7500
	(Badger, Whitetail, Partridge, and	

Northern Cross Arm)	
Smith Park Road	\$2700
Steckelberg Drive	<u>\$400</u>

Crack Filling Total \$27,100

*Denotes West Point Cost

Seal Coating	Klamer Drive	\$5700
	Woodland Hills Development	\$9200
	Chrisler Road (Van Ness to J)	<u>\$15000</u>

Seal Coating Total \$29,900

Maintenance Total \$57,000

A motion was made by Bill Niemi to approve the \$57,000.00 the above Crack Filling and Seal Coating, 2nd by Matt Zeman - motion carried unanimously.

Town Engineer Chuck Bongard presented copies of proposed 2011 Road Reconstruction each of the Town Board members as follows:

<u>Options</u>	<u>Estimated Cost</u>
Golf Road (from State Highway 188 to Ingles Drive) One mile	\$92,000
Slack Road Turnaround (includes culvert replacement On Hillcrest Drive	\$30,000
Pleasant View Drive (from State Highway 188 to Pleasant View Circle) includes intersection Raise at Blackhawk Circle	\$65,000

A motion was made by Bill Niemi to put Golf Road out for bids and not to do Pleasant View Park Drive this year, 2nd by Matt Zeman - motion carried unanimously.

A safety issue for school bus turn around at the end of Slack Road was brought up to the Town Board for their consideration. Chairman Dean Schwarz along with the Town Engineer Chuck Bongard had reviewed the safety issue and is recommending that a turnaround on Slack Road and a culvert on Hillcrest Drive to be replaced in the reconstruction budget for

\$30,000.00. A motion was made by John Miller to approve \$30,000.00 from the reconstruction budget for Slack Road to make a turnaround and replacement of culvert on Hillcrest Drive, 2nd by Bill Niemi - motion carried unanimously.

Fixing Keith Rumisek ditch along his driveway on Chrisler Road was brought up to the town board for consideration. A motion was made by Bill Niemi to fix the ditch at Keith Rumisek driveway on Chrisler Road and to plant grass at a cost not to exceed \$500.00, 2nd by Matt Zeman - motion carried unanimously.

A motion was made by Bill Niemi to delete from the agenda applying for LRIP funds until Department of Transportation has the applications ready, 2nd by Dean Schwarz - motion carried unanimously.

Town Chairman had reported on agenda items as they were presented.

Plan Commission – next meeting will be April 21, 2011.

Town Park Committee – not met.

Lodi Fire Commission has not met will be meeting April 20, 2011. Copies of a Balance Sheet for 2010 were given to each town board member for information.

Bill Niemi stated that Sauk Fire District had an officer's meeting.

Outdoor Open Space Committee – reported on the March 14, 2011 meeting and the next meeting will be Monday, May 9, 2011.

Matt Zeman reported that the fire pit will be moved back and that he will be taking a tour of the Portage Recycling Center.

Sauk EMS Committee – Copies of the minutes from the March 17, 2011 meeting were given to each town board member for their information.

Lodi EMS Committee – Copies of the March 16, 2011 meeting were given to each town board member for their information.

Columbia County Report – no report.

The next town board meeting will be on Thursday, May 10, 2011 on the agenda is: Town Roads; Fish, Crystal and Mud Lake District Pumping; Fire Numbers Fading; and Committee Reports.

A motion was made by John Miller to adjourn the April 14, 2011 town board meeting at 9:50 p.m., 2nd by Bill Niemi – motion carried unanimously.

Respectfully Submitted By

Edith Kay Eberle

Town Clerk